**Monarch Band Boosters Meeting Minutes**

April 8, 2020 7:00pm Regular Meeting

Zoom Meeting: https://american.zoom.us/j/523807189?pwd=Sk5PaXBteExaL3hyRVRUUW1reU4rZz09

**Attendance:** Tricia Brzostowicz, Danno Ferrin, Kirstin Ferrin, Rowena Freebury, Michelle Gussenbauer, Andrea Haight, Chuck Haight, Kellen Hatch, Tim Johnson, Arik Klingensmith, Libby Locker, Andy Meseck, Julie Meseck, Chuck Stephen, Tiffany Voeller, Brenda Weissmann, Paul Weissmann

**Prior Business:**

**-*Minutes Approved from March Meeting –*** The March 11th Meeting Minutes were approved – Tim Johnson motioned, Andrea Haight seconded.

**-*Review Key Action Items***

***–*** *Disney Trip Cancellation/Refund –* Mr. Stephen is in the process of filing the insurance claim – only six families have not yet returned their forms. The timeline to receive the refund is likely weeks or months. He will continue working with the travel agent.

***–*** *Nominations and Elections for 2020-2021 Band Booster Board –* Andy reviewed the nomination list and requested feedback from the group. Paul nominated Brenda to serve as Concert Band Representative and Andy seconded. Andy then asked for a motion to vote in the slated Board by acclamation. Andy thanked the outgoing Board for their service, in particular Andrea Haight in her role as Treasurer.

\*Tim Johnson made a motion to vote in the slated Board by acclamation, Julie Meseck seconded, and the motion passed unanimously.

**Executive Reports:**

***President –*** Andy has changed his mind about the Vice President position being four years – with two years in the role and then two years as President. The Board should consider allowing someone to fill the VP position for a year, and then transition to something else afterward. He reiterated that the most important position to fill is the Fundraising/Sponsorship Coordinator who will oversee the other Fundraising Chairs. There is likely to be uncertainty in fundraising for the upcoming year, and it would be helpful to have guidance and support for the other chairs during this transition.

***Vice President –*** Tim is close to having a Vice President.

***Treasurer –*** Andrea has moved money in accordance with the motion at the previous meeting. The bank accounts still have over $85,000 so we will be able to meet all our financial commitments until fundraising begins next season.

***Communications Director –*** Brenda has been in communication with Tricia and will be available as needed.

***Marching Band –*** Paige has emailed Libby, and she will be forwarding info to her soon.

***Director –*** Mr. Stephen thanked the outgoing Board for their service, including Julie Meseck for her work in setting everything in motion and all the senior parents. He also thanked all the parents stepping up who will continue to keep everything running smoothly moving forward. It is premature to talk about any planning, as everything remains unresolved. The next 2 – 3 weeks will be critical as far as auditions and reaching out to new families. There are currently 45 Freshman signed up in the band program. We will continue using Charms as it has the capacity to handle individual fundraising tracking. Andy would like to see a process to verify emails at the beginning of the season to make sure everyone receives all communications. One of the Board members may be able to assist with Charms.

**Fundraiser Chair Reports:**

***Scrip –*** Scrip promotion will need to come out strong in the Fall – there should be an online push. The Band Boosters have purchased the cards, and Mr. Stephen would like to be able to use them for internal programs and meetings with students.

***Tag Day –*** Tim received an email from Minuteman Press in Broomfield looking for business – we need to replenish supplies for Tag Day, so this may be a good time to reorder. Tim, Andy, and Cecile will get together soon to plan for getting enough drivers to go through the fingerprint process and be ready to volunteer.

***Peach Sale –*** Tiffany has some signs and advertising to reuse from last year. There will be more incentive for the students to get orders as it will go toward helping families pay their fees. We will have to plan to have enough volunteers at pick-up.

**Current Ensemble and Representative Reports:**

***Concert Band –***

***Jazz Band –***

***Indoor Percussion –*** Michelle Gussenbauer

***Color Guard/Winter Guard –*** Rachel Nussbaum

***Marching Band –*** Libby Locker

***Marching Festival –*** Paul Weissmann – It is helpful that the Festival is later in the season – volunteers will know what to expect after they have been to other shows. Everything is still on track for October 17th.

**New Business - Updates and Discussion:**

- *Announcements:* Mr. Stephen shared Colin Raulf’s video assignment so everyone could enjoy it!

Paul Weissmann made a motion to adjourn, Tim Johnson seconded, and the meeting was adjourned at 7:42pm.